

RETURNS PROCEDURES FORM

Please read and follow carefully or you will not be refunded.

Please complete the following check list.

1. [] All packaging is intact and undamaged.
2. [] I have not sellotaped or stapled anything to the packaging.
3. [] The packaging header card has not been folded.
4. [] No paperwork or accessories, other than those belonging to the costume, have been put inside the packaging.
5. [] The header card is inside the packaging.
6. [] The costume has not been worn and does not smell of perfume or cigarette smoke.
7. [] I am returning the item within 7 days of receipt.
8. [] The costume is neatly folded in its original packaging. (Should the item not be neatly folded and ready for resale a £5 repackaging fee will be deducted from your refund)
9. [] The garment is not inside out.
10. [] All garment zips are fastened.
11. [] I have enclosed a copy picking note or invoice.

Please note we do not manufacture the costumes and accessories we sell via our website. Therefore, it is absolutely imperative that all returns are received back to Ace Fancy Dress Limited with all packaging undamaged.

Failure to comply with the above points will result in Ace Fancy Dress Limited being unable to issue a refund.

Please note there is a 10% restocking fee applied to all credits.

Please ship via Royal Mail Recorded Delivery and allow up to 14 days for processing.

REQUIRED INFORMATION - please print clearly.

Name : _____
Name payment was made under : _____
Phone : _____
Email : _____
Date of purchase : _____
Order number (On invoice) : _____
Reason for Return : _____
: _____

Return Address:

Ace Fancy Dress Limited
10 Barton Road, Water Eaton, Milton Keynes, Bucks, MK2 3JD

For assistance, please contact us at:

returns@acefancydress.co.uk
(0845) 644 5196

For internal use only

Received on : _____
Refunded on : _____
Refund amount £ : _____